

U.S. DISTRICT COURT - CM/ECF EXTERNAL TRAINING

Revision: 1/2016

Electronic Case Files (ECF) training is scheduled on the following dates, times and places listed below. Space is limited; prior registration is required. Seats will be assigned on a first-come, first-served basis. To enroll in one of the below listed classes, please complete the *training* registration form available on the court's website and e-mail said form to: pawd_registrar@pawd.uscourts.gov Once you are accepted into a class, you will receive an e-mail confirming your enrollment.

ALL ATTORNEYS PRACTICING IN THE WESTERN DISTRICT OF PENNSYLVANIA DISTRICT COURT ARE REQUIRED TO COMPLETE A USER LOGIN REQUEST FORM. THE FORM WILL BE AVAILABLE ON THE COURT'S WEBSITE BY TUESDAY, APRIL 19, 2005. LOGINS WILL ONLY BE ISSUED TO ATTORNEYS, WHO CERTIFY ONE OF THE FOLLOWING OPTIONS: 1) THAT THE COMPUTER BASED TRAINING (CBT's) CLASSES WERE SUCCESSFULLY COMPLETED; 2) THAT THEY CURRENTLY ELECTRONICALLY FILE IN ANOTHER DISTRICT OR BANKRUPTCY COURT, OR 3) THEY COMPLETE A HANDS-ON TRAINING CLASS PROVIDED BY THE COURT.

IF SCHEDULING FOR HANDS-ON TRAINING, PLEASE NOTE THAT ONLY ATTORNEYS WILL BE ISSUED LOGINS AND MUST ATTEND THE CLASS FOR CLE CREDIT. PARALEGALS AND SECRETARIES MAY ALSO ATTEND HANDS-ON TRAINING. HOWEVER, THIS DOES NOT SUBSTITUTE FOR ATTORNEY ATTENDANCE. IF AN ATTORNEY DOES NOT WANT TO ATTEND HANDS-ON TRAINING, THE ONLY WAY A LOGIN WILL BE ISSUED IF ANOTHER OPTION AS DESCRIBED ABOVE IS SELECTED ON THE USER LOGIN REQUEST FORM.

Training Locations:

U.S. District Court

Room 3210, U.S. Courthouse

700 Grant Street

Pittsburgh, PA 15219

United States Bankruptcy Court

Room B-160

17 South Park Row

Erie, PA 16501

District Court CM/ECF Attorney Classes 2016

Erie - United States Bankruptcy Court - Training Room

Erie - United States Bankruptcy Court - Training Room	1/28/2016	1:00 PM
Erie - United States Bankruptcy Court - Training Room	3/01/2016	9:00 AM
Erie - United States Bankruptcy Court - Training Room	5/25/2016	1:00 PM
Erie - United States Bankruptcy Court - Training Room	8/30/2016	9:00 AM
Erie - United States Bankruptcy Court - Training Room	10/17/2016	1:00 PM
Erie - United States Bankruptcy Court - Training Room	12/08/2016	9:00 AM

Pittsburgh - U.S. District Court

Pittsburgh - U.S. District Court	3/03/2016	9:00 AM
Pittsburgh - U.S. District Court	5/19/2016	1:30 PM
Pittsburgh - U.S. District Court	6/09/2016	9:00 AM
Pittsburgh - U.S. District Court	9/13/2016	1:30 PM
Pittsburgh - U.S. District Court	10/12/2016	9:00 AM
Pittsburgh - U.S. District Court	11/14/2016	1:30 PM