

United States District Court Western District of Pennsylvania

Application for Qualification as an E-Discovery Mediator ("EDM") and/or E-Discovery Special Master ("EDSM")

Name: _____
Firm: _____
Address: _____

E-Mail: _____
Phone: _____
Cell: _____
Fax: _____

Applying for qualification as an:

____ EDM ____ EDSM ____ Both EDM and EDSM

I. GENERAL EDUCATIONAL BACKGROUND

- A. Law School & Year of Graduation _____
B. College & Year of Graduation _____
C. Additional Advanced Degrees _____

II. GENERAL LEGAL EXPERIENCE

- A. Year & Location of First Bar Admission _____
B. Area(s) of Practice & Approximate Years _____
C. Have you ever been disciplined for violating any code of professional ethics or responsibility? Y or N
D. Have you ever been found guilty of a felony? Y or N
E. Have you ever been found liable for fraud or any other intentional tort? Y or N
F. Have you ever had a professional license revoked or suspended other than for non-payment of dues?
Y or N
G. Have any legal malpractice judgments been entered against you? Y or N

**(If you answered "Y" to any of the above questions II(C)-II(G), please explain the circumstances.
If more space is needed to respond to any subsequent question, please attach additional pages.)**

III. SPECIALIZED TRAINING & EXPERIENCE

A. Please summarize any special TRAINING you have had in regard to computers and technology in general and e-discovery specifically _____

B. Please summarize any special EXPERIENCE you have had in regard to computers and technology in general and e-discovery specifically _____

IV. E-DISCOVERY PRACTICE

A. How many cases have you worked on, or participated in as an expert witness, within the past five (5) years where issues regarding e-discovery were addressed? _____.

B. Please attach a listing of five (5) such cases and the general issues involved.

V. ALTERNATIVE DISPUTE RESOLUTION (“ADR”) CREDENTIALS

A. Please summarize your experience as an arbitrator, mediator, evaluator, court-appointed master, or other officer rendering service in a similar capacity _____.

B. Please list the number and type of cases wherein you have served as a neutral. (Please indicate the type of ADR, i.e., mediation, evaluation, arbitration) _____.

C. Please set forth all information regarding your formal training in ADR, including a description of any course(s) taken, the sponsoring organization(s), the date and location of such training, the number of training hours taken, and the number of those training hours which involved your participation in mediation simulations _____.

VI. ADDITIONAL CREDENTIALS

A. **Writing:** Please list any articles, blogs and/or other publications you have authored in regard to e-discovery, other technology issues in litigation, or mediation-related topics _____.

(Please attach at least two (2) articles which you have authored and/or co-authored).

B. **Speaking or teaching:** Please list any speaking or teaching experience you have had in regard to e-discovery, other technology issues in litigation, or ADR-related topics, including the dates and hours of speaking or teaching experience _____.

C. **Memberships:** Please list any of your relevant organization or committee memberships relating to e-discovery and/or ADR practice, including your years of participation and any leadership positions you have held _____.

D. **Other:** Please list or attach any other credentials you consider relevant to your candidacy for appointment as an EDM or EDSM, including but not limited to, any activity or experience specific to the U.S. District Court, Western District of Pennsylvania: _____.

VII. LOGISTICAL CONSIDERATIONS

A. What is your general availability to serve as an EDM or EDSM? _____.

B. What hourly rate would you charge for service as an EDM or EDSM? _____.

C. Would you be willing to charge on an alternate basis for such service? If so, please summarize _____.

BY MY SIGNATURE BELOW, I HEREBY CERTIFY THAT THE WITHIN INFORMATION IS TRUE AND CORRECT. I FURTHER CERTIFY THAT, IF ACCEPTED AS AN EDM, EDSM OR BOTH, I WILL ATTEND A COURT SPONSORED ORIENTATION SESSION AS DIRECTED AND THAT I WILL REMAIN CURRENT AND COMPLY WITH ALL APPLICABLE POLICIES, PROCEDURES AND DIRECTIVES ISSUED BY THIS COURT.

Signature: _____ Date: _____

Please email completed application and any attachments to ADRCordinator@pawd.uscourts.gov.