

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

)  
)  
)  
) Civil Action No.  
)  
)  
)

WRIT OF EXECUTION

UNITED STATES OF AMERICA:  
WESTERN DISTRICT OF PENNSYLVANIA:

To the United States Marshal of the Western District of  
Pennsylvania:

To satisfy the judgment, interest and costs against \_\_\_\_\_

Defendant:

- (1) You are directed to levy upon the property of the  
defendant to sell his interest therein;
- (2) You are also directed to attach the property of the  
defendant not levied upon the in possession of

\_\_\_\_\_

as garnishee, and to notify the garnishee that

- (a) an attachment has been issued;
- (b) The garnishee is enjoined from paying any debt  
to or for the account of the defendant and  
delivering any property of the defendant or  
otherwise disposing thereof,
- (3) If property of the defendant not levied upon and subject  
to attachment is found in the possession of anyone other  
than a named garnishee, you are directed to notify him  
that he has been added as a garnishee and is enjoined as  
above stated.

Amount due                   \$  
Interest from               \$  
Costs                        \$  
Plus costs of  
service of writ  
of execution

\_\_\_\_\_  
Clerk

DATED:

\_\_\_\_\_  
DEPUTY CLERK

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

|            |   |                  |
|------------|---|------------------|
| Plaintiff  | ) |                  |
|            | ) |                  |
| vs.        | ) | Civil Action No. |
| Defendant  | ) |                  |
|            | ) | Misc.            |
| vs.        | ) |                  |
|            | ) |                  |
| Garnishees | ) |                  |

INTERROGATORIES TO GARNISHEE

TO: (GARNISHEE)

YOU ARE REQUIRED TO FILE ANSWERS UNDER OATH TO THE FOLLOWING  
INTERROGATORIES WITHIN THIRTY DAYS AFTER SERVICE UPON YOU.  
FAILURE TO DO SO MAY RESULT IN JUDGMENT AGAINST YOU.

1. At the time you were served or at any subsequent time, has the Defendant, either individually or jointly with any other party, maintained a checking, savings, commercial or other type of account at your institution either as owner, agent, maker or in any other capacity?
2. If the answer to Interrogatory No. 1 is "yes", state for each account:
  - (a) Name in which such was maintained;
  - (b) Names and addresses of all persons or entities having an interest therein;
  - (c) Names and addresses of all persons or entities authorized to draw thereon;
  - (d) Account Number;
  - (e) Location of office where account maintained;
  - (f) Date opened;
  - (g) Dollar amount therein on date of service;
  - (h) Date and amount of each deposit or withdrawal therefrom after the date of service.

3. At the time you were served or at any subsequent time, did you have in your possession, custody or control (as fiduciary, trustee or otherwise) any property, tangible or intangible, in which the Defendant had any interest whatsoever, including but not limited to, trust accounts, certificates of deposit, pledges, promissory notes, etc.
4. If the answer to Interrogatory No. 3 is "yes", state:
  - (a) Brief description thereof;
  - (b) Location thereof;
  - (c) Date that you received same;
  - (d) Dollar amount or value thereof;
  - (e) Terms upon which the property is being held;
  - (f) Names and addresses of all persons, entities or companies having an interest therein.
5. At the time you were served or at any subsequent time, did you have a security interest in any property in which the Defendant had an interest either individually or jointly with any other party or were you holding any document of title or other collateral of any land as security for any loan or time purchase transaction in which your institution was a party.
6. If the answer to No. 5 is "yes", state for each loan:
  - (a) Names and addresses of parties thereto;
  - (b) Original loan amount and present balance owed;
  - (c) Amount of monthly payments and whether current;
  - (d) With regard to the collateral for such loan, the names and addresses of the owners thereof, a brief description thereof and the dollar amount or value thereof.

BY: \_\_\_\_\_  
ATTORNEYS FOR PLAINTIFF

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

vs.

)  
)  
)  
)  
)  
)  
)

Civil Action No.

Misc.

PRAECIPE FOR WRIT OF EXECUTION

TO: Clerk, U.S. District Court

Please issue a Writ of Execution in the above matter;

1. against

2. and index this Writ:

a. against

3. Amount Due:

Service Costs:

Clerk of U.S. District Court:

Total Due:

BY: \_\_\_\_\_  
ATTORNEYS FOR PLAINTIFF

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

)  
)  
)  
)  
)  
)  
)  
)  
)

Civil Action No. \_\_\_\_\_

MOTION FOR SPECIAL APPOINTMENT TO SERVE PROCESS

Pursuant to Rule 4(c), Federal Rules of Civil Procedure, the plaintiff(s) in the above-captioned civil action hereby move(s) this Court to specially appoint \_\_\_\_\_ to serve the \_\_\_\_\_ upon \_\_\_\_\_ in this action, and represent(s) that

1. Said person is competent and not less than eighteen (18) years of age.
2. Said person is not and will not be a party to this action.
3. Granting the instant motion will effect substantial savings in time and/or travel fees of the United States Marshal.

\_\_\_\_\_  
ATTORNEY FOR PLAINTIFF(S)

ORDER

.....

AND NOW, to wit, this \_\_\_\_ day of \_\_\_\_\_, 20\_\_\_\_, IT IS ORDERED that \_\_\_\_\_ be and the same specially appointed to serve the \_\_\_\_\_, upon \_\_\_\_\_ in this action.

IT IS FURTHER ORDERED that proof of such service shall be made by affidavit in accordance with Rule 4(g), Federal Rules of Civil Procedure.

FOR THE COURT:

BRANDY S. LONCHENA, CLERK

\_\_\_\_\_  
DEPUTY CLERK

IN THE UNITED STATES DISTRICT COURT  
FOR THE WESTERN DISTRICT OF PENNSYLVANIA

|           |   |                   |
|-----------|---|-------------------|
|           | ) |                   |
|           | ) |                   |
| Plaintiff | ) | Miscellaneous No. |
|           | ) |                   |
| vs.       | ) | Civil Action No.  |
|           | ) |                   |
| Defendant | ) |                   |
|           | ) |                   |

CLAIM FOR EXEMPTION

To the United States Marshal:

I, the above-named defendant claim exception of property  
from levy or attachment:

- (1) From my real or personal property in my possession  
which has been levied upon, I claim the following  
exemption (specify the property and basis for  
exemption):

- (2) From my property which is in the possession of a  
third party, I claim the following exceptions.

(a) Social Security benefits on deposit in the  
amount of \$ \_\_\_\_\_;

(b) Other (specify amount and basis of exemption):

I request a prompt court hearing to determine the  
exemption. Notice of the hearing should be given to me at:

\_\_\_\_\_  
(ADDRESS)

\_\_\_\_\_  
(TELEPHONE NO.)

I verify that the statements made in this Claim for Exemption are true and correct. I understand that false statements herein are made subject to penalties of 18 U.S.C. §1001 relating to unsworn falsification to authorities.

DATE: \_\_\_\_\_

DEFENDANT: \_\_\_\_\_

THIS CLAIM TO BE FILED WITH  
THE OFFICE OF THE UNITED STATES MARSHAL  
WESTERN DISTRICT OF PENNSYLVANIA

Joseph F. Weis, Jr. U.S. Courthouse  
700 Grant Street, Suite 2360  
Pittsburgh, PA 15219  
(412) 644-3351