

**IN THE UNITED STATES DISTRICT COURT FOR
THE WESTERN DISTRICT OF PENNSYLVANIA**

OBLIGATIONS OF ATTORNEYS	)	
EMPLOYING, RETAINING, OR	)	
ASSOCIATING WITH FORMER	)	ADMINISTRATIVE ORDER 2026-24
PROBATION AND PRETRIAL	)	Misc. No. 2:24-mc-10001
SERVICES OFFICE EMPLOYEES	)	

ORDER

WHEREAS, attorneys may employ, retain, or associate with former employees of the **Probation and Pretrial Services Office for the Western District of Pennsylvania** (the “probation office”) to work on, among other things, matters related to cases filed with this Court,

WHEREAS, former employees of the probation office should never disclose any confidential information they received in the course of their official duties with the probation office, except as permitted by the appointing authority, *Guide to Judiciary Policy, Vol. 2, Ch. A, Pt. 3 § 320, Canon 3(D)*,

WHEREAS, following employment with the probation office, a former probation office employee should not represent or perform work on behalf of a person whom he or she supervised or on whose file he or she worked while employed by the probation office due to concerns about confidentiality under Canon 3(D), and

WHEREAS, attorneys have responsibilities with respect to their nonlawyer assistants to, among other things, make reasonable efforts to ensure the person’s conduct is compatible with the professional obligations of the attorney, LCvR 83.3(A)(2), Pa. R. Prof. C. 5.3,

IT IS HEREBY ORDERED THAT attorneys who employ, retain, or associate with former probation office employees must make reasonable effort to ensure the former probation office employees comply with Canon 3(D) by, among other means, not employing, retaining, or associating with former probation office employees with respect to matters involving persons the former probation office employee supervised or on whose file he or she worked while employed by the probation office, and

IT IS FURTHER ORDERED THAT the Court will hold responsible attorneys who violate this Order by failing to make reasonable effort to ensure that former probation office employees they employ, retain, or associate with have complied, and will continue to comply, with the former probation office employees’ obligations under Canon 3(D).

Dated: October 20, 2026

FOR THE COURT,



Cathy Bissoon
Chief United States District Court Judge